

Peterston-super-Ely Community Council

Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the Council Meeting held at 7:30pm on the 11 September 2023.

Present: Councillors: CHAIR A Phillips
D Cross, John Drysdale, S Firth, Darren Meir,
David Moody-Jones, and Huw Potter.

Also Present: Councillor M Morgan and Catherine Craven, Clerk.

117. There were no apologise for absence.

118. Declarations received.

Councillor S Firth "I am the Chair of Wyndham Park Residents Association".

119. No person the public and press were present.

120. The Chair welcomed Councillor M Morgan to the meeting.

Councillor Morgan reported a conversation with a local resident in which a need for car parking in the vicinity of the Memorial Field was much needed. Members of Council agreed there were parking issues at peak times, but this could be eased if the car parks as offered by the two nearby pubs were used. This matter would be raised at the Community Consultation Event later this month for further discussion.

Councillor Morgan brought the Footpath Consultation and the Welsh Church Act Committee grant scheme to the attention of Members.

Speed limits and road signs, road conditions, vegetation overgrowth on roadside continued to be matters arising and Councillor Morgan continued to pursue these issues with the Vale of Glamorgan Council.

A complaint from a local resident had been received where 'low bridge' sign at the railway crossing. Signage should be at a location where vehicles, too tall to pass under, can safely turn and follow an alternative route.

Councillor Morgan commended the Council on the newly repaired and refurbished gate in the play area.

Councillor Morgan is awaiting more information on the Local Development Plan.

19:42 Councillor Morgan left the meeting.

121. It was **AGREED** that the minutes of the meeting held on the 10 July 2023 were confirmed as correct and duly signed by the Chair.

122. No applications for the vacancy in the office of Councillor had been received.

It was **AGREED** that the vacancy be advertised again in the Parish Magazine and on the village Facebook.

123. Correspondence from the Vale of Glamorgan listed below were noted;

a) Rapid Rehousing Transition Plan – request for an invite to next meeting.

b) Tree in river incident

c) Monitoring Officer six monthly meeting with Town and Community Councils, on 23rd October 2023 at 2pm – 3.30pm

d) PSB TCC Exchange Meeting 18 July 2023

e) Cardiff Replacement Development Plan

f) Planning Committee 20 July Agenda and Reports

g) Project Zero Update

h) Standards Committee Annual Report

i) The Great Glamorgan Way

j) Boundary Commission

k) Planning Committee - 07 September 2023 - Agenda and Reports

- l) Draft Rights of Way Improvement Plan (draft ROWIP) – Consultation
- m) The Speak Out hub.

124. It was **AGREED** that an invitation be sent for the October meeting to the Vale of Glamorgan Council's Rural Housing Enabler Officer to talk about the Rapid Rehousing Transition Plan

125. No comments were made for the planning applications;

- a) Planning Application No: 2023/00482/FUL

Location: Castleby House

Proposal: New single storey contemporary rear extension

- b) Planning Application No. 2023/00747/FUL (SDB)

Location: Gardeners Mews, Hensol Castle Estate,

Proposal: Part retrospective application for retention and completion of bat mitigation / refuse store building, creation of car parking spaces, and associated works (in conjunction with planning permission ref. 2018/00482/HYB)

- c) Planning Application No. 2023/00857/FUL (WG)

Location: Hillfields Farm, Pont Sarn Lane

Proposal: Proposed part demolition and creation of new first floor, ground floor extensions and remodelling of existing property

- d) Planning Application No. 2023/00736/FUL (GW)

Location: Kailily Farm, Cnepyn Lane,

Proposal: Proposed adaptation of existing stable block to form 2 no. holiday accommodation units including new office/administration infill unit

- e) Planning Application No. 2023/00741/FUL (GW)

Location: The Croft, Ffordd Yr Eglwys,

Proposal: Re-roofing with hip to gable loft conversion and rear dormer. Renovation of bungalow including demolition of lobby and alterations to fenestration.

126. On the 31st of August Councillors J Drysdale, S Firth and D Moody Jones met with Vale of Glamorgan Council's Drainage Manager and Engineering Operational Manager to discuss flooding on the road leading to Wyndham Park. The officers advised Members as flooding did not affect any properties the issue would not be a priority for the Vale of Glamorgan Council. However, officers were not aware of the frequency of the flooding. Members agreed to collate and forward historic evidence. This Council has set up a dedicated email address psefloodrecord@gmail.com for residents to send information. Residents and businesses should also be encouraged to sign up to receive flood alerts from National Resources Wales.

127. It was **AGREED** that the following payment be approved;

Payments made in August 2023		£
46	Edenvale July invoice 957 The Clerk discussed the invoice with the Chair and it was agreed to process. It included the expected two cuts in July and also a cut on the 1 st of August.	375.00
47	Orbits IT Invoice 24447 July	32.66
48	Clerks Salary and Expenses for July 2023	441.46
49	J Drysdale Reimbursement for floral display supplies	129.23
50	4Seasons July Invoice 1025 The Clerk discussed the invoice with the Chair, it was agreed to process. It included the one-off hard cut back of hedge south border @ £90	600.00
51	J Shapland - Reimbursement for floral display supplies. <i>Cheque</i>	70.00
52	Orbits IT Laptop upgrade Invoice 24576	240.00
53	Pensions Remittance for July	99.61
54	ID mobile August Invoice – <i>Direct Debt</i>	5.00
Payments to authorise for September 2023		

55	Summary of Clerks Salary and Expenses for August	428.86
56	Total Pensions Remittance for August	99.61
57	Edenvale August invoice	250.00
58	Orbits IT August Invoice	32.66
59	Repair to Burma Bridge Play area – J Widdas (vat £95/ £475)	570.00
60	Unity Trust Bank Service Charges to 31 Sept 2023	18.00
61	Play Area Gate Repairs (£500+£100 VAT)	600.00
62	4Seasons July Invoice	256.80
63	ID mobile September Invoice – <i>Direct Debt</i>	5.00
64	MUGA lights	4038.00
65	Litter bin bags (1500 bags (vat 20% £14.67) £73.33)	88.00
66	Defib Pads and charge pack	245.00

128. It was **AGREED** that the Defibrillator Pads and Charge Stick be purchase from the Defitstore.com at a cost of £245.00 plus vat as the description specified exclusive use for the make and model.
129. It was **AGREED** for a lock to be purchased for the repaired gate in the play area.
130. It was **AGREED** that the Bank Reconciliations to the 30 August 2023 presented be accepted and approved. *Appendix 1*
131. PCSO Davies was not in attendance but had provided a report on crime report which was noted by Council.
Councillor S Firth had attended the last two Cuppa with a Coppa meetings. It was disappointing to report that no police attended due to availability.
132. Correspondence from One Voice Wales listed below was noted: -
- a) APSE Online Seminars - Making space for nature in our burial grounds
 - b) Training Dates
 - c) Community Green Spaces
 - d) Community Tourism Hack
 - e) Delivery of the Nature Networks Map
 - f) Nominations CLAS Awards and Royal Welsh
 - g) Public Service Ombudsman for Wales Press Release
 - h) SE Regional Engagement Team News Bulletin
 - i) Vacancy – Principal Statistician, Welsh Government
 - j) Community Speed Watch session
 - k) Draft minutes - 24..7.23 - One Voice Wales Bridgend, Cardiff and the Vale Area meeting
 - l) Review Of Community Arrangements Of The County Borough Of The Vale Of Glamorgan
 - m) Joint Event - One Voice Wales And The Society Of Local Councils - Wednesday 8 November 2023
 - n) Annual Conference and Annual General Meeting Saturday 30th September
 - o) Pethau Bychain meetings
 - p) September 2023 Training Dates.
133. Correspondence listed below was noted:
- a) GVS Health Social Care & Wellbeing ebulletins
 - b) Hinkley Point Water Discharge Activity
 - c) Lloyds Foundation
 - d) Penarth Town Mayor up and Coming Events
 - e) RCT Revised LDP
 - f) Thanks for 20 News
 - g) Alun Cairns MP: Invite to National Lottery Funding Briefing
 - h) Water services research
 - i) Independent Remuneration Panel for Wales – Annual Return

- j) BCW: Lessons Learned Consultation
 - k) Cardiff LDP Preferred Strategy - Engagement workshops
134. Councillor J Drysdale reported the MUGA floodlights had been successfully changed.
 135. The Council noted that Councillor A Phillips was working to complete the Training Plan.
 136. The Chair urged those Members who had not yet attended a Code of Conduct course to do so as a matter of urgency.
 137. The Working Group's next phase work schedule of asset maintenance was presented and accepted.
 138. It was **AGREED** that quotes would be sought, and delegated powers given to the Chair, Vice Chair and Clerk to progress with awarding a contract.
 139. It was **AGREED** that Councillor J Drysdale and the Clerk sources and purchases the materials required for the for the asset maintenance schedule up to the value of £250.
 140. It was **AGREED** that Councillor S Firth purchases standardised signs, as shown to Members, up to the value of £50.
 141. It was **AGREED** that a sign for the Memorial Field gate, as shown, be purchased. Cost £
 142. It was **AGREED** that the draft Grant Application be accepted.
 143. It was **AGREED** that the repairs listed in the Vale of Glamorgan Playground Inspection be approved.
 144. Councillor H Potter reported a representative of the Riverbank Trust had met residents at the Village Market to discuss its knot weed project.
 145. The Community Consultation Event on Wednesday the 27 September were progressing well. The Clerk had collated and circulated the responses received to date.

Meeting ended 9:25pm

**Bank Reconciliation Statement as at 01/10/2023
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
	30/06/2023		43,941.54
			<u>43,941.54</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			43,941.54
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			43,941.54
		Balance per Cash Book is :-	43,941.54
		Difference is :-	0.00

Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Miss Catherine Craven
11 Lilac Drive
Llantwit Fardre
Pontypridd
CF38 2PH

Date: 30/09/2023

Account Name: Peterston Super Ely Community Council

Swift Code (BIC): NWBKGB2L

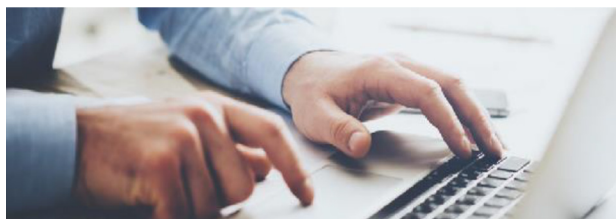
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20463261

Your arranged overdraft limit is £0.00

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Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/09/2023		Balance brought forward	£0.00	£0.00	£49,190.47
13/09/2023	Credit	BBC STUDIOS PROD L	£0.00	£250.00	£49,440.47
14/09/2023	Faster Payment Debit	B/P to: 4 Seasons Tree and	£256.80	£0.00	£49,183.67
14/09/2023	Faster Payment Debit	B/P to: Jokat Consultancy	£600.00	£0.00	£48,583.67

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Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
14/09/2023	Faster Payment Debit	B/P to: Mr J Widdas	£570.00	£0.00	£48,013.67
14/09/2023	Faster Payment Debit	B/P to: Orbits	£32.66	£0.00	£47,981.01
14/09/2023	Faster Payment Debit	B/P to: Edenvale	£250.00	£0.00	£47,731.01
14/09/2023	Faster Payment Debit	B/P to: CC pension fund	£99.61	£0.00	£47,631.40
14/09/2023	Faster Payment Debit	B/P to: C T Craven	£428.86	£0.00	£47,202.54
14/09/2023	Faster Payment Debit	B/P to: floodlighting el	£4,038.00	£0.00	£43,164.54
25/09/2023	Direct Debit	Direct Debit (ID MOBILE LIMITED)	£5.00	£0.00	£43,159.54
25/09/2023	Credit	SMART GARETH DECEASED SMART CLARE	£0.00	£800.00	£43,959.54
30/09/2023	Fee	Service Charge	£18.00	£0.00	£43,941.54

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